

Revised FY21-22 Action Plan

Jamie van Ravesteyn

From: Jamie Kasvikis
Sent: Wednesday, May 26, 2021 4:57 PM
To: Dela, Ester F
Cc: Deyanira (Yani) Pelayo-Brito
Subject: RE: FY 2021 Revised CDBG Allocation Letter and 30-Day Public Comment Waiver

Good afternoon Ester. Just a heads-up that I submitted our FY 21-22 Annual Action Plan again today in IDIS. I revised sections AP-15, AP-20 and AP-35 to reflect the final project allocations and goal estimate totals. I also uploaded revised Appendix B (our CDBG table of projects) and Appendix D (SF424 for CDBG only).

The increased CDBG allocation amount did not trigger a substantial amendment for us, and we already had projects designated for excesses or decreases in actual HUD allocation amounts. Therefore, no additional citizen participation or City Council action was required in order to make these minor adjustments.

Please let me know if I missed anything, or if you have any questions for us. Thanks, and have a great rest of your day.

Jamie van Ravesteyn
Housing Manager
City of El Cajon
200 Civic Center Way
El Cajon, CA 92020
(619) 441-1710 (main)
(619) 441-1786 (direct)
jkasvikis@cityofelcajon.us

Please note that some City offices will be closed on alternate Fridays throughout the year. Please visit <https://www.cityofelcajon.us/home> for the City calendar of dates that City Hall will be closed.

From: Dela, Ester F <Ester.F.Dela@hud.gov>
Sent: Wednesday, May 19, 2021 3:22 PM
To: Jamie Kasvikis <JKasvikis@cityofelcajon.us>
Subject: FY 2021 Revised CDBG Allocation Letter and 30-Day Public Comment Waiver
Importance: High

CAUTION: [EXTERNAL EMAIL] Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Afternoon Jamie,

This is to inform you that CDBG allocation for FY 2021 has been revised. The allocation has been increased by approximately 1.5%. Attached above are two documents:

- Revised funding letter dated May 13, 2021, from Principal Deputy Assistant Secretary, James Arthur Jemison II, addressed to your chief elected official. This letter supersedes the previous letter dated February 25, 2021.

- HUD Waiver Memo, dated May 12, 2021, reducing the citizen participation public comment period from 30 days to 3 days. This waiver is in effect through August 16, 2021, and is limited to facilitating the preparation of the grantee's FY 2021 Consolidated Plan or Annual Action Plan and FY 2021 Plan substantial amendments.

We realize that the timing of revision may be problematic for many jurisdictions. We anticipate that for most jurisdictions, this nominal change will not trigger a substantial amendment; however, the SF 424 will have to reflect the revised amount and the additional money will have to be reflected in IDIS. If your 2021 Consolidated/Action has been submitted with the unrevised CDBG amounts, we may have to disapprove your plan to stop the 45-day review period. This is a technical disapproval and should not be construed otherwise.

Please forward this email along with the attachments to your chief elected official and others who may be affected by the change in CDBG allocation.

We apologize for the inconvenience this change has created and look forward to working with you to rectify this situation. Should you have any questions or concerns, please contact me.

Thank you.



Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Annual allocations: The City of El Cajon is a CDBG entitlement and HOME participating jurisdiction. The City expects to receive ~~\$1,294,037~~ **1,313,106** in CDBG funds and **\$604,049** in HOME funds for FY 2021-2022. El Cajon does not receive funding under the Emergency Solutions Grant (ESG) or Housing Opportunities for Persons with AIDS (HOPWA) programs. This year the allocations were already announced and there is no need to estimate grant amounts.

Program Income: The City does not anticipate a steady stream of program income over the course of the Five Year Consolidated Plan. During the past ten years, the level of CDBG program income received has varied widely, from \$1 in one year to \$1,060,000 in another, while the HOME program income has varied from \$3,500 in one year to over \$1,130,000 in another. In both programs, program income received during the year from the repayment of prior rehabilitation and First Time Homebuyer loans is authorized by City Council to automatically be re-programmed for additional housing program activities in those same or similar programs from which the funds were originally provided, to the extent possible (Housing Rehabilitation Loan Program for CDBG and Housing Programs Pool of Funds for HOME). Program income that results from activities other than housing program activities will be re-programmed once a project or projects are identified and/or a Notice of Funding Availability will be issued. Any proposed allocations to eligible projects will be brought for public review in a Public Hearing and a substantial amendment to the Action Plan following the City's adopted Citizen Participation Plan. Taking a conservative approach, the City anticipates no program income in

the HOME or CDBG programs for FY 2021-2022.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,294,037 1,313,106	0	0	1,294,037 1,313,106	2,400,000	A steady funding level of approximately \$1.2 million per year is expected to continue.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide Community and Supportive Services	2019	2023	Provide Community and Supportive Services	City-wide	Provide Needed Community and Supportive Services	CDBG: \$84,105 <u>\$86,966</u>	Public service activities other than Low/Moderate Income Housing Benefit: 2155 Persons Assisted
4	Provide Community Facilities and Infrastructure	2019	2023	Non-Housing Community Development	City-wide	Provide for Community Facilities & Infrastructure	CDBG: \$841,125 <u>\$853,519</u>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12512 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

Projects

AP-35 Projects – 91.220(d)

Introduction

The FY 2021 One-Year Action Plan implements the third year of the FY 2019-2023 Five-Year Consolidated Plan and addresses HUD consolidated planning requirements for the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) programs for El Cajon. The plan includes a listing of activities that the City will undertake during FY 2021 (July 1, 2021 through June 30, 2022) using CDBG and HOME funds. The City is receiving \$~~1,294,037~~ 1,313,106 in CDBG funds and \$604,049 in HOME funds.

Projects

#	Project Name
1	CDBG Administration
2	Fair Housing Program
3	Neighborhood Street Light Program (2021)
4	Broadway Creek Restoration Project (21-22)
5	ECTLC Pool Security/Safety Fencing
6	Community Policing - Crime-Free Multi-Housing Program
7	Emergency Shelter Program
8	Meals on Wheels El Cajon
9	Rotational Shelter Program
10	ElderHelp Senior Care Coordination Program
11	HOME Administration
12	CHDO Reserve (2021)
13	Housing Program Pool of Funds (2021)

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The major obstacle to addressing the underserved needs is the lack of adequate funding, especially for affordable housing activities. With the dissolution of redevelopment in California and reduced State and Federal funding levels, the City's ability to address the extensive needs in the community is seriously compromised.

1	Project Name	CDBG Administration
	Target Area	City-wide
	Goals Supported	Provide Decent and Affordable Housing Support Continuum of Care System for the Homeless Provide Community Facilities and Infrastructure Provide Community and Supportive Services
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$233,807 237,621
	Description	Funding to the City's Community Development - Housing for continued administration of both the CDBG and HOME Programs, including internal and external costs.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A for administration
	Location Description	No target area has been identified.
	Planned Activities	The City will undertake a number of planning and administration activities, including program delivery, monitoring and reporting.
2	Project Name	Fair Housing Program
	Target Area	City-wide
	Goals Supported	Provide Decent and Affordable Housing Support Continuum of Care System for the Homeless Provide Community Facilities and Infrastructure Provide Community and Supportive Services
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$25,000 HOME: \$5,000
	Description	Funding to CSA San Diego County for provision of fair housing services. An additional \$5,000 in HOME Admin funds was awarded for a total contract of \$30,000. The contract objective is to serve 400 people with fair housing services.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	CSA San Diego County will provide fair housing services to 400 El Cajon residents or which at least 85% will be low income.
	Location Description	City-wide. Program site address is 327 Van Houten Avenue, El Cajon, CA 92020.
	Planned Activities	Fair Housing activities include outreach and education, counseling, mediation, advocacy, investigation or fair housing complaints and referrals to enforcement agencies.
3	Project Name	Neighborhood Street Light Program (2021)
	Target Area	City-wide
	Goals Supported	Provide Community Facilities and Infrastructure
	Needs Addressed	Provide for Community Facilities & Infrastructure
	Funding	CDBG: <u>\$276,125,288,519</u>
	Description	Funding will provide the installation of an estimated 25 new street lights in eligible residential neighborhoods.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	All residents in low-income neighborhoods where street lights are installed.
	Location Description	Eligible low income census tracts.
	Planned Activities	City staff will prepare plans, contract specifications, cost estimates, and manage the installation of street lights. This project will undergo a bidding process and a contract will be awarded by the City Council to the lowest responsible and responsive bidder. Final product will be installation of street lights in eligible census tracts.
4	Project Name	Broadway Creek Restoration Project (21-22)
	Target Area	City-wide
	Goals Supported	Provide Community Facilities and Infrastructure
	Needs Addressed	Provide for Community Facilities & Infrastructure
	Funding	CDBG: \$525,000

	Estimate the number and type of families that will benefit from the proposed activities	Anticipate serving 15 homeless individuals from El Cajon.
	Location Description	Program will service homeless individuals city-wide. Shelters services will be provided at various church facilities in East County.
	Planned Activities	Funds will be provided for staffing and administration of this program that provides a rotational emergency shelter for homeless individuals at area churches, including minor costs for case management and transportation for clients.
10	Project Name	ElderHelp Senior Care Coordination Program
	Target Area	City-wide
	Goals Supported	Provide Community and Supportive Services
	Needs Addressed	Provide Needed Community and Supportive Services
	Funding	CDBG: \$9,99812,859
	Description	Funds will be used to implement a care coordination program to deliver in-home assistance options to seniors.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Anticipate providing care coordination to 35 unduplicated, low-income El Cajon seniors.
	Location Description	Services will be provided to seniors city-wide.
11	Planned Activities	Provide care coordination program that gives seniors in-home assistance options to address the health and logistical challenges they face. Seniors are paired with a care coordinator who will provide an evaluation and implement a coordinated care plan. Care coordinators will connect the client with appropriate resources, provide physician advocacy and coordinate all in home services.
	Project Name	HOME Administration
	Target Area	City-wide
	Goals Supported	Provide Decent and Affordable Housing

FY 2021-22 CDBG GRANT ALLOCATIONS

**Adopted by City Council: 4/27/21;
HUD revised allocation: 5/13/21**

APPENDIX B TO FY 2021-2022 ANNUAL ACTION PLAN

ACTUAL CDBG FUNDS AVAILABLE FY 2021-22		
Actual FY 2021-22 CDBG Grant Allocation:	\$	1,313,106
Less 20% (MAX) for ADMIN:	\$	(262,621)
Less 15% (MAX) for PUBLIC SERVICES:	\$	(196,966)
Remaining Funds Available for Capital projects:	\$	853,519

ADMINISTRATION - 20% CAP (REVISED ACTUAL \$262,621 available)

IDIS Project #	Agency	Project/Program	Grant	Type	National Objective	Eligibility Citation	ADOPTED BY CITY COUNCIL 4/27/21 (HUD FINAL ALLOCS)
1	City - Housing	CDBG Administration (1)	CDBG	Admin	-	570.206	\$ 237,621
2	CSA San Diego County	Fair Housing Services	CDBG	Admin or PS	-	570.206(c)	\$ 25,000
(1) When the actual final allocation from HUD is determined, CDBG Administration is authorized to be allocated any excesses or decreases in CDBG funds for Planning/Administration, to the maximum allowed (20%).							sub-total: \$ 262,621

PUBLIC FACILITIES/CAPITAL/OTHER - NO CAP (REVISED ACTUAL \$853,519 available)

IDIS Project #	Agency	Project/Program	Grant	Type	National Objective	Eligibility Citation	ADOPTED BY CITY COUNCIL 4/27/21 (HUD FINAL ALLOCS)
3	City - Public Works	Neighborhood Street Light Improvement Program (2021-22) (2)	CDBG	Capital	LMA	502.201(c)	\$ 288,519
4	City - Public Works	Broadway Creek Restoration Project (2021-22)	CDBG	Capital	LMA	502.201(c)	\$ 525,000
5	East County Transitional Living Center	Pool Security/Safety Fencing Replacement at 1527 E. Main Street	CDBG	Capital	LMC	502.201(c)	\$ 40,000
(2) When the actual final allocation from HUD is determined, and after adjusting for the maximum Planning/Admin allocation, the Neighborhood Street Light Improvement Program is authorized to receive any excesses or decreases in CDBG funds awarded by HUD.							sub-total: \$ 853,519

APPENDIX B TO FY 2021-2022 ANNUAL ACTION PLAN

PUBLIC SERVICES - 15% CAP (REVISED ACTUAL \$196,966 available)							
IDIS Project #	Agency	Project/Program	Grant	Type	National Objective	Eligibility Citation	ADOPTED BY CITY COUNCIL 4/27/21 (HUD FINAL ALLOCS)
6	City - Police Services	Community Policing (Crime-Free Multi-Housing Program)	CDBG	Pub Svc	LMA	570.201(e)	\$ 49,107
7	East County Transitional Living Center	Emergency Shelter Program	CDBG	Pub Svc	LMC	570.201(e)	\$ 100,000
10	Elderhelp of San Diego	Senior Care Coordination Program	CDBG	Pub Svc	LMC	570.201(e)	\$ 12,859
9	Interfaith Shelter Network	Rotational Shelter Program	CDBG	Pub Svc	LMC	570.201(e)	\$ 10,000
8	Meals on Wheels Greater San Diego	Meals on Wheels El Cajon	CDBG	Pub Svc	LMC	570.201(e)	\$ 25,000
subtotal:							\$ 196,966

[illegible]

FY 2021-22 HOME GRANT ALLOCATIONS

APPENDIX B TO FY 2021-2022 ANNUAL ACTION PLAN

Adopted by City Council: 4/27/21

ACTUAL HOME FUNDS AVAILABLE FY 2021-22:	
Actual FY 2021-22 HOME Grant Allocation:	\$ 604,049
Less 10% Reserved for Admin:	\$ (60,405)
Less 15% Required for CHDO Set-Aside:	\$ (90,607)
Total HOME available to allocate:	\$ 453,037

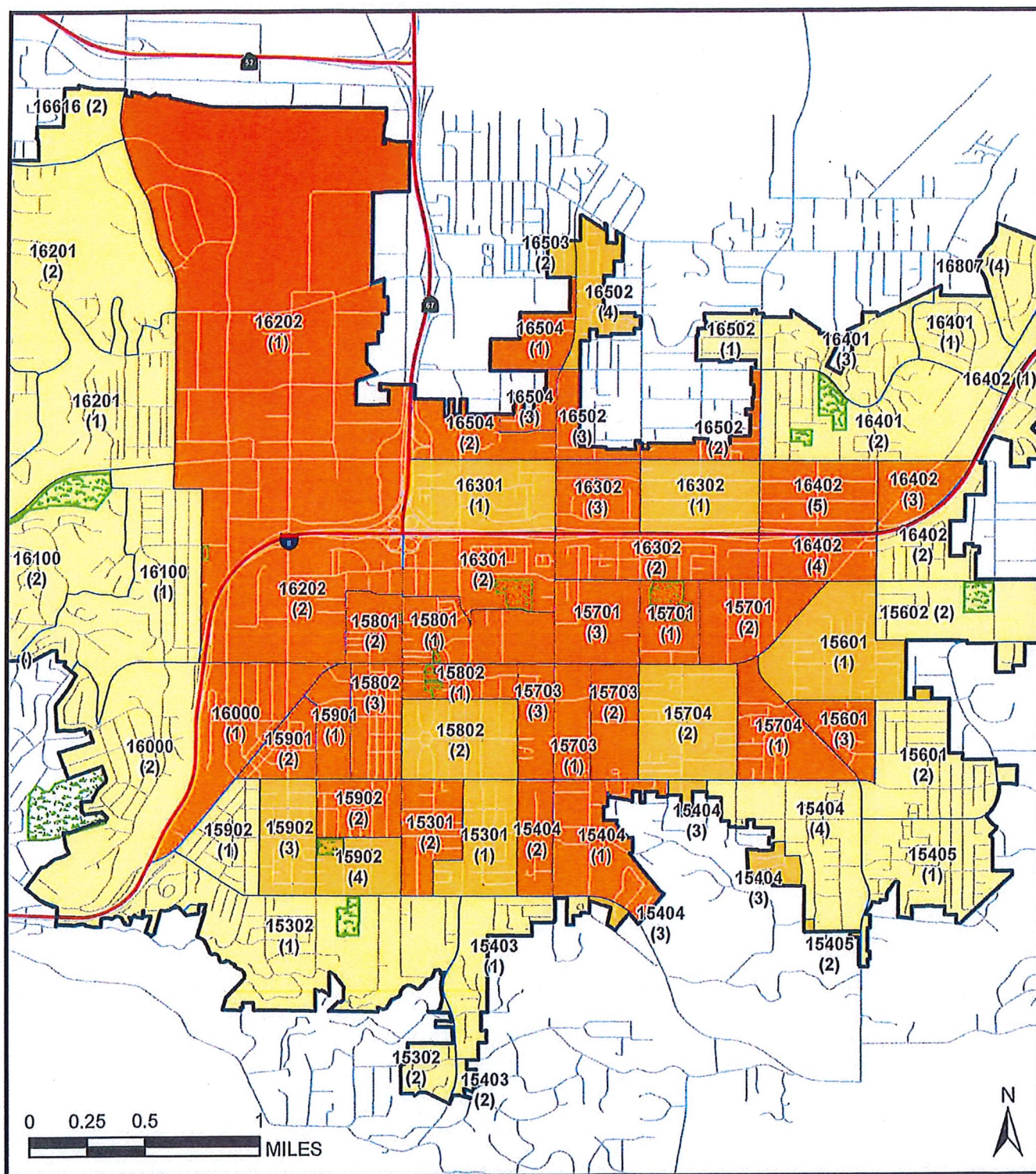
IDIS Project #	Agency	Project/Program	Grant	Type	National Objective	Eligibility Citation	ADOPTED BY CITY COUNCIL 4/27/21 (HUD FINAL ALLOCS)
ADMINISTRATION - 10% CAP (ACTUAL \$60,405 available)							
HADMIN	City - Housing	HOME Administration (1)	HOME	Admin	—	92.207	\$ 55,405
H0715	CSA San Diego County	Fair Housing Services	HOME	Admin	—	92.207(d)	\$ 5,000
(1) HOME Administration is authorized to be allocated excesses or decreases in HOME funds when the actual final allocation from HUD is determined, to the maximum allowed (10%).							
sub-total:							\$ 60,405

REQUIRED CHDO RESERVE - 15% MINIMUM (ACTUAL \$90,607 available)							
—	TBD	CHDO Set Aside Funds (2)	HOME	CHDO	—	92.300(a)(1)	\$ 90,607
(2) CHDO Reserve amount is authorized to be adjusted automatically to 15% of the total HOME allocation when the actual final allocation of HOME funds from HUD is determined.							
sub-total:							\$ 90,607

ENTITLEMENT PROGRAMS - NO CAP (ACTUAL \$453,037 available)							
H0719	City - Housing Division	American Dream First-Time Homebuyer (3)	HOME	Entitlement	—		\$ -
H0722	City - Housing Division	Single-Family Rehabilitation Program (3)	HOME	Entitlement	—		\$ -
H0721	City - Housing Division	Mobilehome Rehab/Replacement Program (3)	HOME	Entitlement	—		\$ -
H0720	City - Housing Division	Housing Programs Pool of Funds	HOME	Entitlement	—	92205(a) & (b)	\$ 453,037
*These programs are continuing City Council-authorized housing programs, and the City Manager is authorized to move funds from the Housing Programs Pool of Funds (H0720) to these authorized programs (H0719, H0722, H0721) on an as-needed basis, based on market conditions and demand.							
sub-total:							\$ 453,037

FY 2021-22 Grand Total:	\$ 604,049
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APPENDIX C TO FY 2021-2022 ANNUAL ACTION PLAN



City of El Cajon Low & Moderate Income Areas Effective May 4, 2021

Source:
<https://www.hudexchange.info/programs/acs-low-mod-summary-data/>

Overall LMI Percentage: 63.97%

Low/Mod Income (LMI) Percent

- < 51.0% LMI Population
- 51.1 - 69.9% LMI Population
- > 70.0% LMI Population

- El Cajon Municipal
- Park
- Roads

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☐ New
☒ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

B-20-MC-060541

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-20-MC-060541

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of El Cajon

* b. Employer/Taxpayer Identification Number (EIN/TIN):

95-600703

* c. Organizational DUNS:

0787273930000

d. Address:

* Street1:

200 Civic Center Way

Street2:

* City:

El Cajon

County/Parish:

* State:

CA: California

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

920203916

e. Organizational Unit:

Department Name:

Community Development

Division Name:

Housing

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Jamie

Middle Name:

* Last Name:

van Ravesteyn

Suffix:

Title:

Housing Manager

Organizational Affiliation:

* Telephone Number:

619-441-1786

Fax Number:

* Email:

jkasvikis@cityofelcajon.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

CDBG Program

*** 12. Funding Opportunity Number:**

*** Title:**

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2021-2022 ONE YEAR ACTION PLAN - CDBG PROGRAM CONSISTING OF PROVISION OF PUBLIC SERVICES, AFFORDABLE HOUSING, COMMUNITY FACILITIES, PUBLIC IMPROVEMENTS, AND OTHER RELATED ACTIVITIES

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,313,106.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,313,106.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

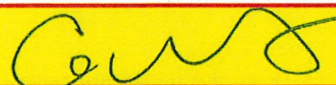
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of El Cajon	DATE SUBMITTED 05/10/2021

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☐ New
☒ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

M-20-MC-060508

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

M-20-MC-060508

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of El Cajon

* b. Employer/Taxpayer Identification Number (EIN/TIN):

95-6000703

* c. Organizational DUNS:

0787273930000

d. Address:

* Street1:

200 Civic Center Way

Street2:

* City:

El Cajon

County/Parish:

* State:

CA: California

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

920203916

e. Organizational Unit:

Department Name:

Community Development

Division Name:

Housing

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Jamie

Middle Name:

* Last Name:

van Ravesteyn

Suffix:

Title:

Housing Manager

Organizational Affiliation:

* Telephone Number:

619-441-1786

Fax Number:

* Email:

jkasvikis@cityofelcajon.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

HOME Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2021-2022 ONE YEAR ACTION PLAN - HOME PROGRAM CONSISTING OF THE PROVISION OF AFFORDABLE HOUSING, INCLUDING REHABILITATION, HOMEBUYER ASSISTANCE, CHDO ACTIVITIES, AND OTHER RELATED ACTIVITIES.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input style="width: 80px;" type="text" value="52"/>	* b. Program/Project <input style="width: 80px;" type="text" value="52"/>
Attach an additional list of Program/Project Congressional Districts if needed. <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 300px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>	
17. Proposed Project:	
* a. Start Date: <input style="width: 80px;" type="text" value="07/01/2021"/>	* b. End Date: <input style="width: 80px;" type="text" value="06/30/2022"/>
18. Estimated Funding (\$):	
* a. Federal	604,049.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	604,049.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 80px;" type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 300px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input style="width: 150px;" type="text"/>	* First Name: <input style="width: 300px;" type="text" value="Graham"/>
Middle Name: <input style="width: 300px;" type="text"/>	
* Last Name: <input style="width: 600px;" type="text" value="Mitchell"/>	
Suffix: <input style="width: 150px;" type="text"/>	
* Title: <input style="width: 450px;" type="text" value="City Manager"/>	
* Telephone Number: <input style="width: 200px;" type="text" value="619-441-1716"/>	Fax Number: <input style="width: 200px;" type="text"/>
* Email: <input style="width: 600px;" type="text" value="gmitchell@cityofelcajon.us"/>	
* Signature of Authorized Representative:	* Date Signed: <input style="width: 100px;" type="text" value="05/10/2021"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of El Cajon	DATE SUBMITTED 05/10/2021

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

5/10/2021

Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

5/10/2021

Date

City Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

5/10/2021

Date

City Manager

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.